



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

April 2, 2013

To: Audit Committee

From: William T Fujioka  
Chief Executive Officer

A handwritten signature in black ink, appearing to read "WTF", is placed over the printed name of William T. Fujioka.

### REVIEW OF BOARD DELEGATED AUTHORITY POLICY 20.090 – APPROVAL OF CONTRACTS

Based on the request of the Executive Officer of the Board of Supervisors, this Office has reviewed Board of Supervisor's Delegated Authority Policy 20.090 – Approval of Contracts.

This Office recommends no changes be made to the policy, and that the sunset review date be extended for four more years to June 30, 2017.

If you have any questions regarding this memorandum, please contact Frank Cheng of this Office at (213) 893-7938, or at [fcheng@ceo.lacounty.gov](mailto:fcheng@ceo.lacounty.gov).

WTF:BC  
FC:ib

c: Executive Officer, Board of Supervisors

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**Los Angeles County**

## **BOARD DELEGATED AUTHORITY**

Policy #:	Title:	Adopted Date:
<b>20.090</b>	<b>Approval of Contracts</b>	<b>07/15/1987</b>
Department:	<b>Chief Executive Office</b>	

### **POLICY**

The Chief Executive Officer is authorized, until otherwise ordered, pursuant to Section 23005 of the Government Code and within budgeted appropriation authority, with no set dollar limit, to approve contracts for financial, economic, accounting, engineering, and administrative services as described in Section 31000 of said Code.

On July 28, 1992, the Board amended the prior policy instructing that the Chief Administrative Officer's previously delegated contracting authority shall be exercised in the future only when countersigned by the Auditor-Controller and the Executive Officer of the Board and that a report of such contracts be made to the members of the Board monthly.

On January 13, 1993, the Chief Administrative Officer requested that the report of contracts be made quarterly.

### **REFERENCE**

Government Code Sections [23005](#) & [31000](#)

Adopted by Board of Supervisors July 15, 1987, [Synopsis No. 39-B 2.](#)

Adopted by Board of Supervisors July 28, 1992, [Synopsis No. 60](#)

Chief Administrative Officer letter to Supervisors January 13, 1993

[Chief Executive Officer memorandum of March 20, 2009](#)

## RESPONSIBLE DEPARTMENT

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Chief Executive Office

## DATE ADOPTED/SUNSET REVIEW DATE

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**Adopted Date: July 15, 1987**

**Sunset Review Date: June 30, 2013**

**Review Date: April 1, 2013**

**Sunset Review Date: June 30, 2017**

20.090